## FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS **PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23 Warrenton, Virginia 20186

Phone: (540) 428-8713 Fax: (540) 347-5753

#### NOTICE OF CONTRACT AWARD

1. DATE: May 1, 2003 2. **COMMODITY NAME:** Vacuum Center, Incorporated 3. CONTRACT NUMBER: 83-03sm 4. **SUPERCEDES**: 98-01-08mw 5. **CONTRACT PERIOD:** May 1, 2003 through April 30, 2004 RENEWAL OPTIONS: Four (4) One Year Terms 6. 7. CONTRACTOR: Vacuum Center, Incorporated 1005 W. State Street (V/N 639751) Bristol, VA 24201 PH (276) 669-2742 FX (276) 669-0352 8. **TERMS: Net 45** 9. **DELIVERY**: As required, F.O.B. Maintenance Dept. 10. FOR FURTHER INFORMATION CONTACT: Susan Monaco, CPPB PH (540) 428-8713 NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL 11. USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

Susan R. Monaco, CPPB

Senior Buyer, Procurement Division

By: \_

#### INSTRUCTIONS

- 1. <u>Orders:</u> All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
- 2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a "Not to exceed" estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
- 3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
- 4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
- 5. <u>Renewals:</u> As stated on the face of this notice, four (4) one-year terms remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
- 6. <u>Revisions/Additions to Contract:</u> Any modifications made to this contract must be authorized by the Procurement Supervisor and issued as a written amendment to the contract.
- 7. <u>Price Adjustments:</u> Contract prices shall remain firm for the award year. Prices may be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.

## Contract #83-03smc,

# Vacuum Cleaner Parts, Contract Pricing All parts must be Royal Vacuum Cleaner Parts or equal; items are in stock, and if not, will be delivered within ten days from receipt of order

| Item<br>No. | Description   | Comments                     | Est. Annual<br>Qty. | Unit Price |
|-------------|---|------------------------------|---------------------|------------|
| 1           | Rubber Belts<br>#1-672260-001                                       |                              | 100                 | \$ .80     |
| 2           | Wheels, #1-671705-000   |                              | 30                  | 3.65       |
| 3           | Axle studs for Model #608,<br>Small diameter base,<br>#1-285261-000 |                              | 15                  | 5.65       |
| 4           | Axle studs, #1-618101-000   |                              | 15                  | 2.28       |
| 5           | "Adjust-O-Rite" plate for Model #670, #2-080169-30                  |                              | 30                  | 7.42       |
| 6           | Handle fork spring,<br>#1-004723-000                                |                              | 20                  | .50        |
| 7           | Upper cord hook<br>#1-259317-000                                    |                              | 20                  | 1.80       |
| 8           | Lower cord hook<br>#1-259316-000                                    |                              | 20                  | 1.60       |
| 9           | Strain relief<br>#1-611305-000                                      |                              | 30                  | .45        |
| 10          | Nozzle adjustment screw #2-080105-000                               | Obsolete – no replacement    | 10                  |            |
| 11          | Drive shaft for models<br>#608 and #618<br>#1-608261-000            |                              | 15                  | 2.36       |
| 12          | Drive shaft for models<br>#660 and #618<br>#1-618261-000            |                              | 15                  | 2.40       |
| 13          | Armature for model #608<br>#1-608001-000                            | Obsolete – no<br>replacement | 5                   |            |
| 14          | Fan #1-608004-000   |                              | 10                  | 17.74      |
| 15          | Motor plate assembly with Ball bearing #2-088007-50                 |                              | 10                  |            |
| 16          | Motor plate assembly for all models #1-884003-000                   |                              | 10                  | .71        |
| 17          | Carbon brushes<br>#1-000334-000                                     | Obsolete – no<br>Replacement | 30                  |            |
| 18          | Brush holder screw<br>#1-672103-000                                 |                              | 15                  | .30        |
| 19          | Brush holder protector cap<br>For all models<br>#1-801034-000       |                              | 10                  | .20        |

## Contract #83-03smc,

# Vacuum Cleaner Parts, Contract Pricing All parts must be Royal Vacuum Cleaner Parts or equal; items are in stock, and if not, will be delivered within ten days from receipt of order

| Item<br>No. | Description   | Comments                  | Est. Annual<br>Qty. | Unit Price |
|-------------|---|---------------------------|---------------------|------------|
| 20          | Rear bearing<br>#2-080126-000   |                           | 10                  | \$ 5.66    |
| 21          | Oiler cap #1-065028-000   |                           | 20                  | .04        |
| 22          | Wheel washer,<br>#1-005138-000  |                           | 20                  | .04        |
| 23          | Wheel retainer<br>#1-801711-000   |                           | 20                  | .05        |
| 24          | Support spring for model #618, #1-25220-000                                 | Obsolete – no replacement | 15                  |            |
| 25          | Bearing, brush assembly #2-043273-000                                       | Obsolete – no replacement | 15                  |            |
| 26          | Revolving brush assembly<br>For models #608, #660 and<br>#670, #2088221-000 |                           | 30                  | 8.18       |
| 27          | Revolving brush assembly<br>For models #618 and #680<br>#2161273-000        |                           | 15                  |            |
| 28          | Nozzle guard<br>#1-692270-000   |                           | 10                  | 4.55       |
| 29          | Switch & plate assembly #2-060837-000                                       |                           | 20                  | 3.95       |
| 30          | Rear wheel spring,<br>#1-003008-000   |                           | 20                  | .30        |
| 31          | Space baffle, field retainer Screen, #1-618772-000                          |                           | 10                  | .15        |
| 32          | Upper handle tube for mod<br>#670, #2-062032-B00                            | Obsolete – no replacement | 10                  |            |
| 33          | Switch plate screws,<br>#1-880707-000                                       |                           | 30                  | .04        |
| 34          | Ball bearing,<br>#1-880026-000  |                           | 15                  | 2.82       |
| 35          | Belt lifter tool<br>#1-880262-000   |                           | 10                  | .39        |
| 36          | Drive shaft<br>#1-380261-000  |                           | 10                  | 1.55       |
| 37          | Fan #1-608005-000   |                           | 5                   | 22.50      |
| 38          | Oil Slinger washer<br>#1-175053-000   |                           | 20                  | .11        |
| 39          | Royal made vacuum clean<br>Model #1038                                      |                           | 6                   | 250.00     |

#### Contract #83-03smc,

# Vacuum Cleaner Parts Contract Pricing All parts must be Royal Vacuum Cleaner Parts or equal; items are in stock, and if not, will be delivered within ten days from receipt of order

| Item<br>No. | Description   | Comments                  | Est. Annual<br>Qty. | Unit Price |
|-------------|---|---------------------------|---------------------|------------|
| 40          | Royal attachment kit,<br>Model #304 or<br>current model     |                           | 20                  | \$ 22.19   |
| 41          | Axle studs for Model #670<br>#1-611101-000                  |                           | 10                  | 1.10       |
| 42          | Handle adapter tube for<br>Model #670<br>#2-065533-000      |                           | 10                  | 7.01       |
| 43          | Motor plate armature<br>Assembly, #2-078007-000             | Obsolete – no replacement | 6                   |            |
| 44          | Revolving brush assembly<br>For Model #671<br>#2-673273-000 |                           | 12                  | 17.25      |
| 45          | Release pedal for Model<br>#671, #1-670715                  |                           | 10                  | 1.40       |
| 46          | Rear wheel and fork shaft, #2-670007-000                    |                           | 10                  | 5.45       |
| 47          | Armature for Model #660<br>#1-620001-000                    | Obsolete – no replacement | 15                  |            |
| 48          | Armature for Model #680<br>#1620001-000                     | Obsolete – no replacement | 5                   |            |
| 49          | Toggle Switches for Model #670, 1-163302-000                |                           | 10                  | 1.99       |
| 50          | Nozzle Plug for Model<br>#671, 1-670744-Boo                 |                           | 10                  | 1.25       |
| 51          | Rivet, Nozzle Plug<br>#1-670241-000                         |                           | 10                  | .08        |
| 52          | Bag Assembly Zipper,<br>#2-066242-AU1                       |                           | 20                  | 31.46      |
| 53          | Hepa-type paper bag inserts, #1871075001                    | Loose bags,<br>4C X500    | 2,000               | .66        |
| 54          | Motor assembly for Model #1030, #2-870102-000               |                           | 6                   | 57.55      |